

2016 SCHEDULE

June 20 – 1st Day of Work - report to MVQ @ 9 am. Employee training & moving equipment. NO CHILDREN

June 21 – report to MVQ @ 9 am; Completion of employee training – NO CHILDREN

June 22 – report to MVQ 8:45 am – 1st Day with Children – Campers Orientation

June 28 – Bowling begins at Dudek's starts 9:30 – 11 am every Tuesday

June 29 – Tennis begins at Burr's Hill Courts 10 – 12 am every Thursday

July 4 – NO CAMP

July 13 – United Skates of America

July 15 – Bristol Warren Field Day – @ Bristol Recreation Site

July 20 – Battleship Cove

August 8 – NO CAMP

August 10 – Water Wizz (return home around 4 pm)

August 17 – Canobie Lake Park (return home around 7 pm)

August 18 – Evening Talent show/End of the Year Awards

August 19 – Last day of Park – cookout & clean up

FIELD TRIP & SPECIAL EVENTS

Campers will be offered off sight experiences. Additional fees may be required (financial assistance is available). Transportation will be provided.

Permission slips are required to participate. Recreation T-shirts must be worn to all off sight field trips.

5/25/16



TOWN OF WARREN PARKS & RECREATION DEPARTMENT

790 Main Street

Warren RI 02885

Phone 401-824-6189

Warrenrecreation@gmail.com

FACEBOOK – Warren Recreation Department

WARREN RECREATION SUMMER CAMP PROGRAM

PARENT HANDBOOK 2016

Recreation Director Tara Thibaudeau

WELCOME

My name is Tara Thibaudeau and I have taken on the role of Parks and Recreation Director this year. I am looking forward to working with your families this season. Not only did I participate in the summer program as a child but I was also a supervisor during my high school and college summers and served on the recreation board in the 90's. All 6 of my children are participating in or have participated in this program.

I am very excited to bring back some traditions and start some new ones. I look forward to creating a safe, creative, and exciting place that your children will want to come to everyday. My goal is for your children to build lifelong relationships, strengthen the bond they have with the community and to just have some old fashioned fun.

The Recreation Summer Program is a long standing tradition in the town of Warren and it continues to enrich the summer lives of our children.

OBJECTIVES

The objectives of the Summer Recreation Program are to: 1. provide opportunities and relationships which will help develop personal awareness, independence, social interaction skills, and a positive use of leisure time; 2. provide opportunities for self-expression through arts and crafts, sports, and socialization with peers; provide trips and excursions that enable campers to visit points of interest for fun and enjoyment; 3. conduct sports activities in order to provide motor skill development, the development of good sportsmanship, and social relationships as a part of a team and as a competitor; and foster an environment which will allow development of each camper's potential for self-growth, social interaction and leadership.

FACILITIES

Burr's Hill Park

Warren Town Beach

Mary V Quirk Recreation Center (MVQ)

TIMES & LOCATIONS

Extended morning hours – 7-9 am (MVQ)

Traditional camp hours – 9 am - 3 pm (Burr's Hill Park)

Drop off time – 9-9:15 am

Pick up time – 2:45-3 pm

Extended afternoon hours – 3-5 pm (MVQ)

DISCIPLINE

MINOR VIOLATIONS - Violations that are related to behavior and do not endanger the safety of themselves or others are recorded in the disciplinary log.

EXAMPLES: inappropriate language, teasing, disobeying supervisors, or mistreatment of equipment

INFRACTIONS:

1. Verbal warning
2. Time out 5 minutes
3. Time out 10 minutes
4. Written warning sent home
5. Day suspension

MAJOR VIOLATIONS – Violations that endanger the safety or well-being of the child, other children or staff are also recorded in the disciplinary log.

EXAMPLES: physical contact, theft, leaving camp without permission, or bullying

INFRACTIONS:

1. Written warning sent home
2. Removal from camp for the day
3. Expulsion from park for the year

EMERGENCY PROCEDURES

When children are in camp, they run, yell, play hard and occasionally fall and skin their knees. We do not call you for every bump and bruise unless the child is upset. Otherwise, if a camper is injured, a health problem arises or professional medical help is needed, the following steps are taken:

- 911 is immediately called
- Immediate first aid is administered by our trained staff until professional help arrives
- The parent or guardian, or if not available, your emergency contact person is notified
- An appropriate staff member accompanies your child to the hospital and remains until a family member or an emergency contact person arrives.

MEDICAL INFORMATION

If your child shows up to camp ill or becomes ill during camp hours, you will need to pick them up immediately or arrange to have them picked up.

Please do not send your child to camp if they have such illnesses as:

- conjunctivitis (pink eye)
- a fever within the last 24 hours
- vomiting or an upset stomach
- head lice *

Our staff is not allowed to apply sunscreen or bug protection to campers.

You should do this before sending your child to camp.

* Teach your children to not share combs, hairbrushes, hats or head scarves with other children. If head lice are detected during camp, you will be called to pick your child up immediately. A physician's note that the child is clear of head lice is required prior to the child returning to the program. When there has been a case of head lice at camp all children within that age group will be screened the next camp day. Parents will receive written notification within the next two camp days.

SUNSCREEN

Just a few serious sunburns can increase a child's risk of skin cancer later in life. It only takes 15 minutes of exposure of the sun's UV rays to damage the skin. Since children in the Summer Recreation Program regularly participate in outdoor and water related recreational activities, we strongly recommend adherence to the following sunscreen policy.

1. All campers should wear sunscreen with a SPF of at least 15 (or greater) on all exposed skin daily.
2. Parent or legal guardian is responsible for applying sunscreen prior to drop-off to the program each morning. If you wish for your child to reapply sunscreen, please send it with your child.

PERSONAL INFORMATION

It is important to let us know personal information that may affect your child's day in camp. This will help us make sure your child has a fun experience every day and staff is aware of health, physical or other challenges. There is an area on the registration form to provide this information. It will be kept confidential.

ARRIVAL & DEPARTURE POLICIES

Traditional camp – dropped off and picked up in the parking lot at Burr's Hill.

Extended Day – dropped off and picked up at MVQ (Front Door)

*All campers **must** check in and check out with their assigned supervisor daily.

*Children will only be released to designees on their registration form.

EXCEPTIONS: Written note by parent/guardian

LATE PICK UP – Children will be brought to MVQ after 3pm. After 3, late pick-ups will be assessed the extended hours fee.

PROGRAM ORIENTATION

Orientation is held on the first day of the program by staff. Orientation is given to all campers and includes general information, rules, requirements for field trips, special activities and an explanation of possible site hazards. Campers who are not present on the first day will receive their orientation on the first day that they attend. Campers are prepared for camp by listening to all of the rules and regulations and are reminded throughout camp.

PROGRAM ORGANIZATION

Campers will be grouped according to age/interest. Each morning children will participate in morning exercises – Pledge of Allegiance, attendance, and daily announcements. They will then have a counselor assigned to them to lead age appropriate activities and games. Everyone will break for Lunch from 12 noon until 12:30 pm. Counseling staff will be trained in first aid, playground safety, and program development. The program requires a strict counselor to camper ratio to provide a safe, fun experience for your camper. At the end of the day, children will be dismissed to adults on their registration form. ID's will be checked at dismissal time.

COMMUNICATION

- Information will be posted on FACEBOOK – Warren Recreation Department
- A weekly email will go out to all registered families
- A newsletter will be available to families without internet access
- Information will be posted on a bulletin board at pick up/drop off location

RULES & EXPECTATIONS

1. Listen to and follow directions.
2. Speak to others in a polite manner, no swearing, obscene gestures or hurtful comments.
3. Show respect to staff and others.
4. Never leave the program without checking out with a staff person.
5. Keep hands and feet to oneself; no pushing, shoving, or touching others in an inappropriate manner.
6. Respect equipment – no vandalism or mistreatment of recreation equipment.

DO

- Come prepared to play and use your imagination
- Bring a snack or money for the ice cream truck
- Bring a bottle of water
- Wear sunblock
- Wear sneakers
- Label your personal belongings

DON'T

- Bring electronics
- Wear nice clothes
- Bring toys from home
- Bring valuables
- Bring weapons

PERSONAL ITEMS

In order to help us provide opportunities and relationships and help develop personal awareness, independence, social interaction skills and a positive use of leisure time, children who bring personal toys and hand held computing devices will not be allowed to play with them during the program. The Town is not responsible for lost or stolen property.

PROGRAM ATTIRE

The summer program is an outdoor camp. Your child will get dirty and occasionally wet! Don't send your child to camp in new clothes – camp is about having fun! For your child's protection, gym shoes are required. Sandals or flip-flops are not allowed.

SNACKS

There is a time during the camp program for a snack break. Children are responsible for their own snack and drink every day.

LUNCH

Lunch time will be between 12 noon -12:30 daily. We will be participating in the Summer Food Service Program (SFSP). This program is FREE to all campers attending the program. Children will let their counselor know during morning exercises if they will need a lunch for the day.

INCLEMENT WEATHER

In cases of inclement weather, camp will remain open. Campers will be dropped off or brought to MVQ. If the weather improves, Burr's Hill Park will reopen. Please check our FACEBOOK page to find out the latest information.

LOST AND FOUND

Found items will be placed in a bin and displayed at departure time. Warren Recreation is not responsible for lost items.

“NEW” BEACH ACCESS

The Warren Town Beach will be opened to campers this year. Children are required to wear bathing suits and bring towels if using this recreational activity. Supervisors will remain with children using the beach facility, as well as, an on duty lifeguard.

FREE BOWLING

Every Tuesday (9:30-11 am) at Dudek's Bowling Alley, 409 Child Street Warren. Transportation is not provided; campers are responsible for finding their own rides. Burr's Hill Park will remain open for children who do not have transportation.

TENNIS

Every Thursday (10 am -12 pm) at the Burr's Hill Tennis Courts. Campers will need to sign up with their counselor during morning exercises.